

Welcome to Zoho Writer

Your Word Processor on the Web

Thanks for signing up with Zoho Writer!

Zoho Writer is the word processor designed for you, the next generation web citizen. Built using AJAX technology, it's fast and revolutionizes the way you work with documents. Having all your documents online (and offline too! we'll get back to that later!!), you have access to them from any computer, at home or at work. And no more emailing them back-and-forth to your colleagues, clients or friends for review, thanks to its instant collaboration, inline commenting and chat facilities.

It will take a lot more than this short welcome document to list all of Zoho Writer's features and hence a chosen few of the Zoho Writer's functionalities below :

Formatting Options:

Bold, *italicize*, underline, **set back ground color** & **color your words**, [link to a web page](#), set margins, use cool smileys 😊 and do much more. Use the same keyboard shortcuts as with any other word processing application for accessing these functions.

No Searching Within Menus:

Most functions are available at a click, thanks to the friendly toolbar. And for the super user in you, a few extra features are accessible with just an extra click.



Spell Check

What's a word processor without a spell checker? Zoho Writer's does all the dirty spell checking work for you so that you needn't worry about whether it's receive or recieve 😊

Pictures

Want to decorate your document with pictures & images? Insert pictures and images in your Zoho Writer documents as you would in a normal word processor. Pull and place pictures both from your desktop as well as from the web.

See how the image/picture looks like using 'Image Preview'. Shrink to fit in case the image/pic is of larger size. And set properties for the inserted pic/image like border, spacing as well.



Tags as Folders

ZW API Docs

ZohoChat FAQ

Welcome Doc

Close

Delete Tag

Add as folder

+ Tags: zoho

Get the best of both worlds. Tags are the new folders. Not sure whether you want to put a document in the *Sales* or *Marketing* folder? That's where tags-as-folders come in. Make the document available in both the folders! Now, isn't that cool?

Post to your blog

Being on the web, you can post to your blog from within Zoho Writer. As you have seen above, Zoho Writer's WYSIWYG editor is more feature-rich than a typical blog editor's. Be it Blogger.com, Wordpress.com, LiveJournal, TypePad or any blog that supports metaWeblog API, you can make the post from Zoho Writer. You can add tags and make the post optionally as a draft as well!

Blog Post

Change Blog Settings Arvind's Blog ▼

With Tags Post as Draft

[Change Blog Settings](#) **Publish** Close

Comments

Add inline comments to particular paragraphs/sentences of a document. You & your friends (or your team members & your boss) can add comments in a document you are collaborating on. Adding contextual comments is very useful for reviewing purposes. And this comes in handy for journalists/editors & teachers/students, in particular.

Comments ×

That's a cool feature indeed!

arvindnatarajan : 11 days ago

[Add Comment](#)

Bulleted Lists

Zoho Writer makes it easy

1. to have
2. numbered or
 - bulleted lists.
 - And there is support for
3. multiple levels as well

Insert Tables

Make tables and adjust the cell properties with ease. Pick easily the number of rows/columns.

Column Header1	Column Header2	Column Header3
Table Cell 11	Table Cell	Table Cell 13

Table Cell 21	Table Cell 22	Table Cell 23
Table Cell 31	Table Cell 32	Table Cell 33

Share your documents

Instead of mailing your documents to everyone, share them. And Zoho Writer makes it more than just sharing.

You can give Read or Write permissions for each sharing participant. Collaborate real-time on the document and there's the added chat functionality as well!

Share Document

Insert /Enter the E-mail address of your friends to share
mani@adventnet.com, ranjith@adventnet.com

E-mail Subject Specify Content

Give permission for shared members

Read Only Read/write

Go Offline

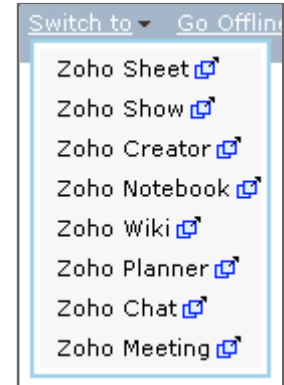
Not sure you'll have internet access all the time? Zoho Writer allows you to take your documents offline. You can view as well as edit your latest 25 documents offline. Changes made during offline editing will be synced with the online version once you switch.

Integration With Other Zoho Apps

Zoho Writer comes from the widely diversified stable of Zoho. Signing up with Zoho Writer allows you to access a plethora of Zoho apps - be it our web based spreadsheet tool, Zoho Sheet, the online presentation creator, Zoho Show or the net meeting enabler, Zoho Meeting.

The integration doesn't stop with just single sign-on. You can embed sheets and slideshows. And here's more - any change done to the sheet/slideshow gets automatically reflected in your Zoho Writer document!

Those are just a few things that can be done with Zoho Writer. You will get to discover more as you work with it.



We have a very active user forum at <http://forums.zhowriter.com>. And your queries, valuable feedback comments are most welcome at feedback@zhowriter.com as well.

Again, thanks for signing up with Zoho!